

Gerald W. Lynch Theater

Theater Specifications Package

John Jay College of Criminal Justice

524 West 59th Street New York, NY 10019 • 212-237-8005 Tel • 212-237-8981 Fax

as of January 14, 2016

Address

Gerald W. Lynch Theater
John Jay College of Criminal Justice
524 West 59th Street (between 10th Avenue & 11th Avenue)
New York, NY 10019

Theater Loading Dock

West 59th Street, between 10th Avenue and 11th Avenue, on the South side of the street

Phone Numbers

Theater Main Office	(212) 237-8005
Theater Fax	(212) 237-8981
Rental Information (Johanna Whitton)	(212) 237-8359
Technical Information (Joshua Redfearn and Ian Del Duca)	(212) 237-8157
House Manager (Rubina Shafi)	(646) 557-4753
Box Office	(212) 237-8220
John Jay College Switchboard	(212) 237-8000
Theater Website	www.jjay.cuny.edu/theater

Stage Dimensions

Proscenium Height:	19'-6"
Proscenium Width:	36'-0"
Stage Depth (PLASTER LINE TO UPSTAGE CATWALK):	29'-0"
Stage Depth (PLASTER LINE TO BACK WALL):	34'-0"
Stage Depth (PLASTER LINE TO LAST AVAILABLE LINESET):	28'-2"
Apron Depth (ORCHESTRA PIT TO PLASTER LINE):	5'-1"
Orchestra Pit Width:	35'-9"
Orchestra Pit Depth (CENTERLINE):	7'-3"
Orchestra Pit Depth (OFFSTAGE END):	1'-3"
Orchestra Pit Depth (ADDITIONAL PORTION UNDER OVERHANG):	4'-10"
Proscenium Opening to Stage Right Catwalk:	12'-2"
Proscenium Opening to Stage Left Catwalk:	14'-6"
Clearance under Catwalks (STAGE FLOOR TO HVAC DUCTS):	14'-1"
Catwalk Height (STAGE FLOOR TO WALKING DECK):	22'-6"
Grid Height (STAGE FLOOR TO WALKING DECK):	56'-0"
Clearance under Grid:	54'-0"

Orchestra Pit Depth	Audience level:	-3'-7"
	Orchestra level:	-8'-1"
	Scene Shop level:	-14'-10"
Stage Loading Door (<i>STAGE IS 3'-2" BELOW STREET LEVEL</i>):		8'w x 10'h
First (<i>NEAR</i>) Catwalk Height (<i>HANGING POSITION</i>):		29'-0"
Second (<i>FAR</i>) Catwalk Height (<i>HANGING POSITION</i>):		28'-0"
Balcony Rail Height (<i>HANGING POSITION</i>):		14'-2"
Control Booth Distance:		50'-7"
Control Booth Height:		6'-3"
Box Boom (<i>NEAR AND FAR</i>) Maximum Hanging Height:		25'-0"

Rigging (See lineset schedule sheet for current hanging and rigging details)

- 39 Single purchase counterweight linesets – 1200 lb. maximum distributed load capacity
- 4 Double purchase counterweight tab linesets – 800 lb. maximum distributed load capacity
- 1 Front-Of-House Television lighting pipe – Electric winch – 2000 lb. Max. distributed load capacity

Batten Length:	46' to 55'
Batten Travel:	4'-0" (<i>LOW TRIM</i>); 54'-0" (<i>HIGH TRIM</i>)
Lineset 31 Raceway Electric:	41'-6" (<i>HIGH TRIM</i>)

Gridiron is rated for use of one-ton chain motors

Spot line rigging is available (*BY PRIOR REQUEST*)

Flyrail

Locking rail for Linesets 1 through 39 is located Stage Left
 Additional locking rail for Linesets 1 through 39 and 40 through 43 (*TABS*) is located on the Stage Left catwalk
 Pin Rails are available, located on catwalk level Stage Right and Stage Left

Soft Goods

1	Grand Drape – red velour – 2 panels	24'h x 46'w	(50% FULLNESS)
1	Midstage Traveler – black velour – 2 panels	26'h x 48'w	(50% FULLNESS)
1	Rear Blackout – black velour – 2 panels	28'h x 55'w	(50% FULLNESS)
16	Leg – black velour	26'h x 12'w	(FLAT)
5	Border – black velour	12'h x 52'w	(FLAT)
2	Fullstage – black velour	26'h x 52'w	(FLAT)
1	Scrim – white sharkstooth	27'-10"h x 52'w	(SEAMLESS)
1	Scrim – black sharkstooth	26'h x 52'w	(SEAMLESS)
1	Rear Projection Screen – white Gerriets	28'h x 52'w	(SEAMLESS)
1	Bounce Drop – natural muslin	28'h x 55'w	(SEAMLESS)
1	Cyclorama – White/Filled Scrim	28'h x 55'w	(SEAMLESS)

Lighting (See Lighting Inventory sheet)

Strand Century CD-80 Supervisor DMX digital dimming system

262 20 Amp dimmer per circuit – 2p&g

20 50 Amp dimmer per circuit – 2p&g

ETC Sensor CEM Dimmer

48 20 Amp dimmer per circuit – 2p&g

Lighting console is ETC Ion (3072 channels) – for more information visit

<http://www.etcconnect.com/product.overview.aspx?ID=20351&lang=us®ion=3>

1 2x20 universal fader wing

2 Designer's remote color monitors

2 Stage Manager's color monitors (installed stage left)

1 Wireless IPOD Touch with ETC remote focus unit software

DMX Distribution system located on stage for both outgoing and incoming DMX signal

One dimmer per circuit system

All circuits are standard 2 pole plus ground (20 AMP AND 50 AMP)

Power Tie-ins / Cable Ports

2 400 amp 3-phase disconnects located stage right

1 60 amp 3-phase disconnect located stage right

1 60 amp 3-phase disconnect located stage left

1 Cable port located stage right for street-to-stage runs

1 Cable port located downstage right for stage-to-house runs

1 Cable port located in control booth for booth-to-house runs

Audio (See Audio Inventory sheet)

Audio mix position is located behind Row O, House Left

Video (See Video Inventory sheet)

1 Stationary B&W camera located on the balcony rail for stage monitoring

1 Stationary B&W camera located in the orchestra pit for conductor monitoring

2 B&W monitors located in the stage left Stage Manager's console for stage and conductor monitoring

Production Communication (See Audio Inventory sheet)

1 Clear-Com MS-440 production intercom system - four channel

12 Beltpacks (various)

12 Headset (various)

1 Clear-Com handsets

Communications base station is located in the Stage Manager's Panel, stage left

A monitoring and paging system is located throughout the dressing rooms, green room, and dance studio

Paging microphones can be located stage left, stage right, at the tech table, and in the control booth. The paging microphones interrupt the program monitor and override levels set at the individual speaker locations. These speakers are located in all of the major production areas.

Orchestra Pit

Serapid LinkLift with presets for stage level, house level, orchestra pit level, and scene shop level

The orchestra pit level is set at 8'-0" below stage level

Renters are responsible for providing their own conductor's platform suitable for their orchestra and conductor

- 33 Music stands
- 6 String bassist's stools
- 28 Orchestra chairs 18.5"
- 5 Orchestra chairs 17.5"
- 4 Ensemble stools
- 36 Music stand lights (40 WATT)

Lectern

- 1 Cherry Veneer Lectern with 2 built in microphones.
Front of the lectern is 30" wide by 42" high

Choral Risers

- 5 Three step SICO choral risers

Musical Instruments

- 1 Steinway "D" 9' concert grand piano with bench (AVAILABLE AT ADDITIONAL CHARGE)

Stage Manager's Console (Permanently located downstage left proscenium wall)

- | | |
|---------------------------------|-------------------------|
| Work light control panel | B&W stage video monitor |
| B&W conductor monitor | Clock |
| Lighting console monitors | DMX distribution node |
| Production Intercom Main System | Dressing room paging |

Assistant Stage Manager's Console (Permanently located downstage right proscenium wall)

Work light control panel Clock
Production intercom DMX distribution panel
Dressing room paging

Tech Tables

4 Portable 3' x 8' collapsible tables can be placed anywhere in the house

Dressing Rooms, Restrooms and Showers

2 Chorus dressing rooms – 1 with room for 13, 1 with room for 14, with 1 sink, restroom and shower
1 Private dressing room – with room for 4, 1 sink, shared restroom and shower
3 Private dressing rooms – with room for 2, 1 sink, shared restroom and shower

Private dressing rooms 1 & 2 share a restroom and shower
Private dressing rooms 3 & 4 share a restroom and shower

Storage Space

Storage space is limited, and arrangements must be made with the theater in advance.
Storage may be allowed outside of the stage area when space is available.
Storage is not allowed in any hallway or staircase, or where it may impede an exit, access ladder or fire panel.

Flameproofing and Stage Fire Regulations

Under New York City law, all scenery entering the Gerald W. Lynch Theater must be flame proofed in accordance with Chapter 8 of the New York City Fire Code. The New York City Fire Code can be viewed online at http://www.nyc.gov/html/fdny/html/firecode/table_of_contents_2014.shtml

Proof of such flameproofing in the form of a notarized affidavit by an approved FDNY certificate holder must be delivered to the Theater Technical Supervisor prior to any performances. This affidavit must contain the following information:

The Certificate of Fitness holder's name and his CoF number and its expiration date
The date of any flameproofing treatment
The name of any flameproofing treatment used
Board of Standards and Appeals approval number and/or its FDNY approval number
The warranted period of the flameproofing effectiveness
That the flameproofing procedures have been tested and meet the standards established by the Board of Standards and Appeals and/or the FDNY

Please Note: Inherently Flame Resistant without an affidavit is no longer accepted by FDNY.

A flameproofing/safety inspection is necessary prior to any performance or performance run. Flammable materials may only be stored in the Scene Shop. Arrangements should be made prior to arrival.

Phones

House telephones (*LOCATED THROUGHOUT THE THEATER AREA*) are inter-campus and may only be used by John Jay College Staff unless otherwise pre-arranged.

Production telephones lines with or without voice mail are available for production telephones needs at additional cost. Requests for telephones must be made at least 4 weeks prior to arrival. (*LIMITED AVAILABILITY; BY PRIOR REQUEST ONLY*).

Internet

Wireless internet is available throughout the Theater and dressing rooms.

Scene Shop (Limited availability, at an additional charge, by prior request only)

Table saw, radial arm saw, power miter boxes, planer, drill press, band saw, belt sander, disc sander/grinder, air compressor, miscellaneous hand tools, pneumatic tools, and power tools. Use of the Scene Shop requires the Theater House Carpenter be present at all times.

Other Production Spaces

Laundry room with industrial washer and industrial dryer is located adjacent to the green room. Use of the laundry facility requires the Theater Lead Wardrobe Technician be present.

Green room (*DIRECT ACCESS TO UPSTAGE LEFT*) with sink, electric range, microwave oven and small refrigerator.

Front-Of-House Information

595 standard capacity (*NO STANDING ROOM ALLOWED*)
618 maximum capacity with Orchestra Pit Seating Added

- 415 – Orchestra permanent seating
- 5 – Wheelchair Seating (*ACCOMMODATES UP TO 5 WHEELCHAIRS*)
- 180 – Balcony permanent seating
- 18 – Orchestra Pit removable seating (*REQUIRES ORCHESTRA PIT LOWERED TO HOUSE LEVEL*)

Accommodations for up to (5) wheelchairs – located in Orchestra Row “P” center. Please contact Theater House Manager for additional wheelchair accessibility information.

Audience entrance is through the Kroll Atrium via the John Jay College main entrance on 524 West 59th Street, between 10th and 11th Avenues.

Box office space with one window, internet access, phone and computer. (*BOX OFFICE STAFF & SERVICES MUST BE PROVIDED BY CLIENT*).

Coat check with motorized coat rack (*COAT CHECK ATTENDANTS WILL BE PROVIDED BY THEATER*).

Catering

MBJ Food Services is the preferred vendor for all your catering needs.

Telephone: 212-484-1333 or 718-585-1629

Email: catering@mbjfoodservices.com

ADA

Wheelchair access to the Theater is via the John Jay College main entrance at 524 West 59th Street between 10th and 11th Avenues. If further assistance is required, please see the officer at the Public Safety front desk.

Wheelchair accessible seating is located in Row P, Orchestra; **Balcony is *not* handicapped accessible.**

30 Infrared hearing assist system headsets are available.

Wheelchair accessible restrooms, water fountain, and telephones are located off the Kroll Atrium.

Wheelchair accessible dressing rooms.

Elevators

2 Passenger elevators are available for dressing room access

1 Freight elevator is available from atrium level to dressing room/shop level

Parking

Parking Garages are available on West 59th Street between 10th Avenue and 11th Avenue.

Vehicles may not remain in the theater loading dock for an extended period of time